Configuring e-mail settings in TEAMserver

Steps to configure e-mail settings in TEAMserver:

1. Log into the TEAMserver web-based administration console using a user account that belongs to the Administrator role.
2. Click on the 'Email Settings' hyperlink on the right side of the footer (right bottom corner) of the home page.
3. The Email Settings page will appear on the screen.
4. Be careful to enter correct values for all of the following fields. An incorrect or empty value in any of the fields will make the e-mail system fail.

    i. From Email ID:

This is the e-mail address which will appear in the TEAMserver e-mails as the sender address. Enter a valid e-mail address. Inbox for this email address is not necessary.

    ii. Host Name:

Enter the name of the e-mail server.

    iii. Port Number:

Enter the number of the TCP port on which the SMTP server accepts connections for outgoing e-mail messages.

    iv. User Name:

Enter the name of a valid user account with permission to send outgoing e-mail messages through the SMTP server specified above.

    v. Password:

Enter the password for the user account specified above.

All of the above-mentioned fields are mandatory.

The settings can be changed at any time. All the values are editable by TEAMserver users belonging to the Administrator role.